



Kington St Michael CE Primary School Lettings Booking Form

Name of Organisation: -

Required Date: -

Name of Contact Person: -

Address and Telephone Number of Contact Person:-.....

.....

.....

Facilities Required: - Hall

Field

Times Required: - From To

Signed: - Date: -

Print Name: -

Office Use Only

Date available Yes / No

Cost £

Diarised Yes / No

Person required to lock / unlock facilities Yes / No

If yes, who and date requested

Amount paid £

Signed: - Date: -